

SWAFFHAM TOWN COUNCIL

You are hereby summoned to the Annual meeting of the Open Spaces & Amenities Committee to be held on **Wednesday 6th June 2007 at 7.30pm** at the Assembly Rooms, Swaffham.

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop
Town Clerk

COMMITTEE CONSISTS OF THE FOLLOWING:-

The Mayor Cllr S. Matthews, Deputy Mayor Mr. F. Sharp, Cllrs Mr. D. Harman, Mrs. T. Jennison, Mrs. S. Lister and Mrs. J. Skinner + 1 SCALGA representative.

Formerly:- The Mayor Mrs. S. Matthews, Deputy Mayor Mrs. A. Greaves, Mrs. T. Jennison, Mrs. S. Lister, Mr. F. Sharpe Mr. J. Stockdale, and Mrs C. Baker

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[Summons issued 31st May 2007]

AGENDA

- 1. To receive APOLOGIES AND REASONS FOR ABSENCE.**
- 2. To receive DECLARATIONS OF INTEREST** – for items on the Agenda.
- 3. To appoint CHAIRMAN and VICE CHAIRMAN for 2007/08** – (formerly the Mayor and Deputy Mayor).
- 4. To appoint LEAD MEMBER for 2007/08** – (formerly Cllr S. Lister).
- 5. To receive and agree MINUTES** – for 22nd November 2006.
- 6. OPEN SPACES** – to receive and discuss progress reports by the Town Clerk on the following:-
 - a. Allotments
 - b. Campinglands
 - c. Cemetery
 - d. Churchyard
 - e. Market Committee
 - f. Recreation Ground Project Sub-Committee
 - g. Town Centre – street furniture
- 7. OPEN SPACES** - To receive a presentation/report from the Project Officer on the following:-
 - a. Northwell Pool
 - b. The Shambles
 - c. Town Group – Town Plan
- 8. CIVIC AMENITIES** – to receive and discuss progress reports by the Town Clerk on the following:-
 - a. Honorary Citizen nominations
 - b. Mayoral duties including the Mayor's Reception and Civic Service
 - c. Pedlars Sign
 - d. The Buttercross
 - e. Town Clock
 - f. War Memorial.
- 9. Date of next meeting** – next scheduled meeting Wednesday 7th November 2007.